



Work Experience Application Form

Name of Student:

School / Institute:

Form class: _____

Address:

Phone:

Home Address:

Home Phone:

Contact Teacher / Supervisor:

Proposed Dates for Work Experience:

Area of Interest for Work Experience:

Please note: we are unable to offer work experience to students interested in acting or make up. The areas in which we cater to work experience are technical eg: sound/lighting, design, costumes, set construction. Please specify your area of interest.

Please return this form to:

**Education Manager
The Court Theatre
P.O.Box 268
CHRISTCHURCH
tel: 963-0884 fax: 963-0890
education@courtheatre.org.nz**

THE COURT LIVE THEATRE

Expectations for work experience trainees

- Usual hours are 9.30am - 4pm. Please be prompt.
- Dress code is tidy and casual, but bring some old clothes and shoes in case you are asked to do any painting. Please pay attention to your personal hygiene.
- Always follow the instructions of the person you are assigned to.
- When observing a rehearsal, you are being given a special privilege and you are there to watch. Please do not talk or offer suggestions, as this can be very disruptive to the actors and director. Please do not read, write (unless taking notes about your observation), or doodle drawings while you are observing rehearsal. These are things you can do in your own time.
- When performers are warming up or learning lines, please do not interrupt them.
- If you are asked to do something you feel uncomfortable about or unsafe with, e.g. climbing ladders, please tell the person in charge.
- The Court Theatre can be a confusing building to get around in. Please make sure you know where you are going and do not wander freely during breaks. Just ask for directions if you are unsure where you are supposed to be.
- Please keep in mind that you are in a professional work environment and conduct yourself accordingly at all times.
- You will be asked to complete a work experience evaluation form upon completion of your placement. The Court's Education Manager or your tutor/careers advisor will give this to you.

**THE
COURT
LIVE THEATRE**

WORK EXPERIENCE EVALUTATION FORM

Name: _____

Dates of work experience: _____

Please list specific tasks you did during your work experience:

What part of your experience did you enjoy the most?

What part of your experience did you find the most challenging?

Did you find your work experience time useful? Please explain:

Other comments: _____

***Please return this form to The Court Theatre Education Manager
(fax) 963-0890, or PO Box 268, 20 Worcester Boulevard, Christchurch***

THANK YOUR INTEREST IN THE COURT THEATRE